

Registered Charity Number

1117731

Registered Company Number

4324371

Kent Muslim Welfare Association (Limited by Guarantee)

Report and Accounts

31 March 2020

Shafeen Akbar

Chartered Accountant

Kent Muslim Welfare Association (Limited by Guarantee)

Report and accounts

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Kent Muslim Welfare Association (Limited by Guarantee)

Company Information

Trustees

Mr Issa Ramjaun - Chairman
Dr Craig Kennett - Secretary General
Mr Sajid Khan - Treasurer
Mr Chaudhry Bashir Ahmed
Mr Enamul Hoque
Mr Agha Naeem A Khan
Mr Rizwan Chohan
Mr Amir A Quraishi
Mr Waseem Mirza
Mr Zaki A Rawfy
Mr Sherbaz Khan
Mr Majid Arshad

Accountants

S Akbar & Co
Chartered Accountants
70 Orchard Street
Rainham
Gillingham
Kent ME8 9AE

Bankers

Al Rayan Bank
Lloyds TSB

Registered office

114 Canterbury Street
Gillingham
Kent
ME7 5UH

Registered number

4324371

Charity Registered number

1117731

Kent Muslim Welfare Association (Limited by Guarantee)

The report of the trustees for the year ended 31 March 2020

Introduction

The Trustees present their annual report and accounts for the year ended 31 March 2020.

The board of trustees are satisfied with the performance of the charity during the year and the position at 31st March 2020 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

Reference and Administrative information

The legal registration details are :-

<i>The Registered Office is</i>	114 Canterbury Street, Gillingham, Kent ME7 5UH
<i>Charity Registration Number</i>	1117731
<i>The telephone number is</i>	01634 850878

Objectives and Activities of the Charity

A summary of the objects of the charity as set out in its governing document.

The company continues to serve the needs and issues and to promote the interest of the Muslim Community in Kent.

The members of the Board of Trustees of the Charity at the date the report and accounts were approved were:-

Mr Issa Ramjaun - Chairman
Dr Craig Kennett - Secretary General
Mr Sajid Khan - Treasurer
Mr Chaudhry Bashir Ahmed
Mr Enamul Hoque
Mr Agha Naeem A Khan
Mr Rizwan Chohan
Mr Amir A Quraishi
Mr Waseem Mirza
Mr Zaki A Rawfy
Mr Sherbaz Khan
Mr Majid Arshad

Independent Examiner

Shafeen Akbar
Chartered Accountant
70 Orchard Street
Rainham
Gillingham

Kent Muslim Welfare Association (Limited by Guarantee)

The report of the trustees for the year ended 31 March 2020

Statement of Directors' and Trustees' Responsibilities

The Charities Acts and the Companies Acts require the Board of Trustees to prepare financial

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the independent examiner in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

This report was approved by the board of trustees on 23 March 2021.



Director and Trustee

Kent Muslim Welfare Association (Limited by Guarantee)

Independent Examiner's Report to the trustees of the charity

Report of the Independent Examiner to the trustees on the accounts of the Charity for the year ended 31 March 2020

I report on the financial statements of the Charity on pages 6 to 10 for the year ended 31 March 2016 which have been prepared in accordance with the Charities Act 1993 and with the Financial Reporting Standard for Smaller Entities (FRSSE), effective April 2008, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005 as modified in June 2008. (The SORP), under the historical cost convention and the accounting policies set out on page 7.

Respective responsibilities of trustees and examiner

As described on page 2, the Charity's trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the financial statements.

The trustees are satisfied that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply and that the accounts do not require an audit in accordance with Part 16 of the Companies Act 2006 and that no member or members have requested an audit pursuant to section 476 of the Companies Act 2006, and that there is no requirement in the governing document or constitution of the Charity for the conducting of an audit. As a consequence, the trustees have elected that the financial statements be subject to independent examination.

Having satisfied myself that the charity is not subject to audit under company law, or otherwise, and is eligible for independent examination, it is my responsibility to:-

- a) examine the accounts under section 43 of the Act;
- b) to follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the Act; and;
- c) to state whether particular matters have come to my attention.

Basis of opinion and scope of work undertaken

I conducted my examination in accordance with the General Directions given by the Charity Commissioners for England & Wales setting out the duties of an independent examiner issued by the Charity Commissioners under section 43(7)(b) of the Act) in relation to the conducting of an independent examination, referred to above. An independent examination includes a review of the accounting records kept by the Charity and of the accounting systems employed by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning such matters. The purpose of the examination is to establish as far as possible that there have been no breaches of the Charities legislation and that the financial statements comply with the Statement of Recommended Practice issued by the Charity Commissioners for England & Wales (effective April 2005 as modified in June 2008), on a test basis, of evidence relevant to the amounts and disclosures in the financial statements.

Kent Muslim Welfare Association (Limited by Guarantee)

Independent Examiner's Report to the trustees of the charity

Report of the Independent Examiner to the trustees

on the accounts of the Charity for the year ended 31 March 2020

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the trustees in the course of the examination is not subjected to audit tests or enquiries, and consequently I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the charity, and my report is limited to the matters set out in the statement below.

I planned and performed my examination so as to satisfy myself that the objectives of the independent examination are achieved and before finalising the report I obtain written assurances from the trustees of all material matters.

Independent Examiner's Statement, report and opinion

Subject to the limitations upon the scope of my work as detailed above, in connection with my examination, I can confirm that

1) In accordance with Regulation 31 of The Charities (Accounts and Reports) Regulations 2008, the accounts of this incorporated charity are not required to be audited under Part 16 of the Companies Act 2006;

and that, no matter has come to my attention in connection with my examination which gives me reasonable cause to believe that in any material respect the requirements

(i) to keep accounting records in accordance with section 386 of the Companies Act 2006;

(ii) to prepare financial statements which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and;

(iii) that the financial statements be prepared in accordance with the methods and principles set out in the Statement of Recommended Practice - Accounting and Reporting by Charities have not been met; or

to which, in my opinion, attention should be drawn in my report in order to enable a proper understanding of the accounts to be reached;

The Examiner's relevant professional qualification or body is:

Mr M S R Akbar FCA
70 Orchard Street
Rainham
Gillingham
Kent
ME8 9AE

The date upon which my opinion is expressed is :- 24 March 2021

Kent Muslim Welfare Association (Limited by Guarantee)

Statement of Financial Activities
for the year ended 31 March 2020

	Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
Notes	2020 £	2020 £	2020 £	2019 £
Incoming resources				
<i>Incoming resources from generated funds</i>				
Voluntary Income	37,333	288,794	326,127	394,517
Activities for generating funds	31,015	-	31,015	16,661
Investment Income	-	13	13	12
Total incoming resources	68,348	288,807	357,155	411,190
<i>Costs of generating funds</i>				
Fundraising trading - costs of goods and other costs	46	-	46	61
Investment management costs	1,472	-	1,472	9,399
<i>Costs of charitable activities</i>	40,089	226,148	266,237	429,050
<i>Other resources expended</i>	-	-	-	1
Total resources expended	41,607	226,148	267,755	438,511
Net movement in funds	26,741	62,659	89,400	(27,321)
Reconciliation of funds				
<i>Total funds brought forward</i>	75,619	572,346	647,965	675,286
Total Funds carried forward	102,360	635,005	737,365	647,965

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales and is reconciled to the total funds as shown in the Balance Sheet on page 10 as required by the said statement.

All activities derive from continuing operations

The notes on pages 10 to 12 form an integral part of these accounts.

Kent Muslim Welfare Association (Limited by Guarantee)

Statement of Financial Activities
for the year ended 31 March 2020

Income and Expenditure Account as required by the Companies Act
for the year ended 31 March 2020

	2020	2019
	£	£
Turnover	348,192	407,632
Direct costs of turnover	267,755	438,510
Gross surplus/(deficit)	<u>80,437</u>	<u>(30,878)</u>
Operating surplus/(deficit)	<u>80,437</u>	<u>(30,878)</u>
Income from other fixed asset investments	8,963	3,558
Interest payable	-	(1)
Surplus/(deficit) on ordinary activities before tax	<u>89,400</u>	<u>(27,321)</u>
Surplus/(deficit) for the financial year	<u>89,400</u>	<u>(27,321)</u>
Retained surplus/(deficit) for the financial year	<u>89,400</u>	<u>(27,321)</u>

All activities derive from continuing operations

The notes on pages 10 to 12 form an integral part of these accounts.

Kent Muslim Welfare Association (Limited by Guarantee)

Statement of Financial Activities

for the year ended 31 March 2020

Statement of Total Recognised Gains and Losses

for the year ended 31 March 2020

	2020	2019
Excess of Expenditure over income before realisation of assets	89,400	(27,321)
Loss per Profit and Loss account	89,400	(27,321)
Net Movement in funds before taxation	89,400	(27,321)

Movements in revenue and capital funds

for the year ended 31 March 2020

Revenue accumulated funds	Unrestricted Funds	Restricted Funds	Total Funds	Last year Total Funds
	2020	2020	2020	2019
	£	£	£	£
Accumulated funds brought forward	75,619	572,346	647,965	675,286
Recognised gains and losses before transfers	26,741	62,659	89,400	(27,321)
Closing revenue accumulated funds	102,360	635,005	737,365	647,965
			£	£

Summary of funds

	Designated Funds	Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
	2020	2020	2020	2020	2019
Revenue accumulated funds	-	102,360	635,005	737,365	647,965

The notes on pages 10 to 12 form an integral part of these accounts.

Kent Muslim Welfare Association (Limited by Guarantee)

Company Number 4324371

Balance Sheet

as at 31 March 2020

		2020		2019	
		£	£	£	£
Tangible assets	6		555,747		555,793
Investments :-			100,000		100,000
Total fixed assets			<u>655,747</u>		<u>655,793</u>
Current assets					
Cash at bank and in hand		136,143		58,663	
Creditors:-					
amounts due within one year	7	(167)		(633)	
Net current assets			<u>135,976</u>		<u>58,030</u>
Total assets less current liabilities			<u>791,723</u>		<u>713,823</u>
Creditors:-					
amounts due after more than one year	8	(54,358)		(65,858)	
Net assets excluding pension asset / liability			<u>737,365</u>		<u>647,965</u>
Net assets including pension asset / liability			<u><u>737,365</u></u>		<u><u>647,965</u></u>
The funds of the charity :					
Unrestricted income funds					
Unrestricted revenue accumulated funds		<u>102,360</u>		<u>75,619</u>	
Total unrestricted funds			102,360		75,619
Restricted revenue funds					
Restricted revenue accumulated funds		<u>635,005</u>		<u>572,346</u>	
Total restricted funds			<u>635,005</u>		<u>572,346</u>
Total charity funds			<u><u>737,365</u></u>		<u><u>647,965</u></u>

The directors are satisfied that for the year ended on 31 March 2020 the charitable company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section 43 of the Charities Act 1993, the accounts have been examined by an Independent Examiner whose report appears on pages 4 and 5.

The director(s) acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).


Trustee

Approved by the board of trustees on

The notes on pages 10 to 12 form an integral part of these accounts.

Kent Muslim Welfare Association (Limited by Guarantee)

Notes to the Accounts **for the year ended 31 March 2020**

1 Accounting policies

Basis of preparation of the accounts

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), effective April 2008, and all other applicable accounting standards, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, (revised June 2008). The accounts have been drawn up in accordance with the provisions of the Charities (Accounts and Reports) Regulations 2008 and the Companies Act 2006, and include the results of the charity's operations which are described in the Trustees' Report, all of which are continuing.

Insofar as the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, (revised June 2008) requires compliance with specific Financial Reporting Standards other than the FRSSE then the specific Financial Reporting Standards have been followed where their requirements differ from those of the FRSSE.

Advantage has been taken of Section 396(5) of The Companies Act 2006 to allow the format of the financial statements to be adapted to reflect the special nature of the charity's operation and in order to comply with therequirements of the SORP.

The charity has taken advantage of the exemption in the FRSSE from the requirement to produce a cash flow statement.

The particular accounting policies adopted are set out below.

Accounting convention

The financial statements are prepared, on a going concern basis, under the historical cost convention.

Incoming Resources

Voluntary income includes donations, gifts and legacies and are recognised on receipt.

Rental income is recognised on a receipts basis and arises from rental income on a property to which the Association is entitled to the rents and from the hire of premises.

Investment income represents the profit on transactions undertaken on funds held by the Islamic Bank.

Income from Charitable activities includes grants, which where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Recognition of liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles, modified where necessary in accordance with the guidance given in the Statement of Recommended Practice for Accounting and Reporting (revised June 2008) issued by the Charity Commissioners for England & Wales .

Kent Muslim Welfare Association (Limited by Guarantee)

Notes to the Accounts

for the year ended 31 March 2020

Resources Expended

Expenditure is recognised when a liability is incurred. Grant payments are recognised when a constructive obligation arises that results in the payment being unavoidable.

Charitable activities include expenditure associated with the charity's objectives.. The expenditure includes both the direct costs and support costs relating to the activities.

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources except to the extent that such costs would cause restricted funds to be exceeded when such excess costs are allocated to unrestricted activities.

Fixed assets and depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Fixtures & equipment	25% reducing balance
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Taxation

As a registered charity, the company is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company, and is therefore included in the relevant costs in the Statement of Financial Activities.

2	Surplus/(deficit) for the financial year	2020	2019
		£	£
	This is stated after crediting :-		
	Revenue Turnover from ordinary activities	348,192	407,632
	and after charging:-		
	Depreciation of owned fixed assets	46	61
	Pension costs	1,052	353
3	Investment Income	2020	2019
		£	£
	Rent received from investment properties	8,950	3,546
	Income from unlisted fixed asset investments	13	12
		8,963	3,558

Kent Muslim Welfare Association (Limited by Guarantee)

Notes to the Accounts
for the year ended 31 March 2020

4 Staff Costs and Emoluments	2020	2019
	£	£
Gross Salaries	29,879	30,041
Pension Contributions	1,052	353
	<u>30,931</u>	<u>30,394</u>

Numbers of full time employees or full time equivalents	2020	2019
	<u>2</u>	<u>2</u>

There were no fees or other remuneration paid to the trustees

There were no employees with emoluments in excess of £60,000 per annum

5 Trustees' remuneration

No trustees or persons connected with them, other than those shown above, received any remuneration.

6 Tangible functional fixed assets

	Land and buildings £	Machinery & Vehicles £	Total £
Asset cost, valuation or revalued amount			
At 1 April 2019	555,609	4,359	559,968
At 31 March 2020	<u>555,609</u>	<u>4,359</u>	<u>559,968</u>
Accumulated depreciation and impairment provisions			
At 1 April 2019	-	4,175	4,175
Depreciation on revaluation	-	-	-
Charge for the year	-	46	46
At 31 March 2020	<u>-</u>	<u>4,221</u>	<u>4,221</u>
Net book value			
At 31 March 2020	<u>555,609</u>	<u>138</u>	<u>555,747</u>
At 31 March 2019	<u>555,609</u>	<u>184</u>	<u>555,793</u>

7 Creditors: amounts falling due within one year	2020	2019
	£	£
PAYE and NI	167	633

8 Creditors :- Amounts Falling due after one year	2020	2019
	£	£
Other loans	54,358	65,858

Kent Muslim Welfare Association (Limited by Guarantee)

Appendix 1

Analysis of Total Incoming & Outgoing Resources by Activity
for the year ended 31 March 2020

	Fundraising	Zakaat etc	Education Account	Sales	Rents	Activity 5	2020 Total	2019 Total
	£	£	£	£	£	£	£	£
<i>Incoming resources from generated funds</i>								
Voluntary Income	319,749	6,378	-	-	-	-	326,127	394,517
Activities for generating funds			22,065	-	8,950	-	31,015	16,661
Investment Income	13	-	-	-	-	-	13	12
<i>Incoming resources from charitable activities</i>								
<i>Other Incoming Resources</i>	-	-	-	-	-	-	-	-
Total Incoming Resources	319,762	6,378	22,065	-	8,950	-	357,155	411,190
<i>Costs of generating funds</i>								
Costs of generating voluntary income	-	-	-	-	-	-	-	-
Fundraising trading - costs of goods and other costs	46	-	-	-	-	-	46	61
Property management costs	-	-	-	-	1,472	-	1,472	9,399
<i>Costs of charitable activities</i>	261,349	4,418	-	470	-	-	266,237	429,050
<i>Governance costs</i>								
<i>Other resources expended</i>	-	-	-	-	-	-	-	-
Total resources expended	261,395	4,418	-	470	1,472	-	267,755	438,511
Net Incoming Resources by activity	58,367	1,960	22,065	(470)	7,478	-	89,400	(27,321)

Kent Muslim Welfare Association (Limited by Guarantee)

Schedule to the Statement of Financial Activities
for the year ended 31 March 2020

Status of this schedule to the Statement of Financial Activities

	Unrestricted Funds	Restricted Funds	Total Funds	Prior Period Total Funds
	2020	2020	2020	2019
	£	£	£	£
Incoming Resources				
Non government and non public bodies				
Incoming resources of a revenue nature - grants, donations and legacies				
Donations - Building project		282,416	282,416	348,518
Collections - Friday Prayers etc	37,333		37,333	36,983
Zakaat etc		6,378	6,378	9,016
Total	37,333	288,794	326,127	394,517
Total Grants, Legacies & Donations Received	37,333	288,794	326,127	394,517
Total Voluntary Income	37,333	288,794	326,127	394,517
Activities for generating funds				
Fundraising activities	22,065		22,065	13,115
Rental income	8,950	-	8,950	3,546
Total of activities for generating funds	31,015	-	31,015	16,661
Investment Income				
Rent received from investment properties	8,950	-	8,950	3,546
Income from unlisted fixed asset investments	-	13	13	12
Total Investment Income	-	13	8,963	3,558
Total Incoming Resources	68,348	288,807	357,155	414,736
Fundraising Trading: Support costs				
Depreciation of assets used for trading	46	-	46	61
	46	-	46	61
Total Fundraising Trading costs	46	-	46	61
Investment management costs				
Investment property maintenance costs	1,472	-	1,472	9,399
	1,472	-	1,472	9,399
Charitable expenditure				
<i>Costs of activities in furtherance of the charity's objectives</i>				
Cost of goods for primary purpose trading	470	220,079	220,549	383,862
Cost of sale of goods or services made by beneficiaries	-	5,653	5,653	7,755
	470	225,732	226,202	391,617

Kent Muslim Welfare Association (Limited by Guarantee)

Schedule to the Statement of Financial Activities
for the year ended 31 March 2020

Status of this schedule to the Statement of Financial Activities

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Prior Period Total Funds 2019 £
<i>Management and administration costs in support of charitable activities</i>				
<i>Staff costs in support of charitable activities</i>				
Salaries - Administrative staff	29,879	-	29,879	30,041
Pension Contributions - administrative staff	1,052	-	1,052	353
	30,931	-	30,931	30,394
<i>Indirect employee costs</i>				
Travel and subsistence	-	150	150	240
	-	150	150	240
<i>Premises Costs</i>				
Rates, water and service charges	1,638	-	1,638	1,223
Light and heat	5,992	-	5,992	3,437
Premises repairs and renewals	-	-	-	418
Insurance	740	-	740	668
	8,370	-	8,370	5,746
<i>General administrative expenses:</i>				
Telephone, internet & fax	308	-	308	149
Subscriptions	-	266	266	341
Bank charges	10	-	10	15
Sundry expenses	-	-	-	548
	318	266	584	1,053
Total Support costs	39,619	416	40,035	37,433
<i>Support costs for grants paid</i>				
Costs reallocated from charity support costs	-	-	-	-
Total Expended on Charitable Activities	40,089	226,148	266,237	429,050

Kent Muslim Welfare Association (Limited by Guarantee)

Schedule to the Statement of Financial Activities
for the year ended 31 March 2020

Status of this schedule to the Statement of Financial Activities

	Unrestricted Funds	Restricted Funds	Total Funds	Prior Period Total Funds
	2020	2020	2020	2019
	£	£	£	£

Governance costs that are not direct management functions inherent in generating funds, service delivery and programme or project work

Other resources expended

Interest payable	-	-	-	1
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Total Other Resources Expended

-	-	-	1
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Schedule of investment income

Unrestricted Funds	Restricted Funds	Total Funds	Prior Period Total
2020	2020	2020	2019
£	£	£	£

Income from unlisted fixed asset investments

Profit on investments	-	13	13	12
Total Income from unlisted fixed asset investments	-	13	13	12

